

YSGOL BRYN ALYN

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Headteacher: Mrs Adele Slinn, B.A. (Hons.) NPQSL, NPQH



July 2023

RE: External Examinations Academic Year 2023-24

Dear Parent / Guardian of Year 11,

Your son / daughter will be involved in externally set GCSE examinations from **May 9th to June 20th 2024** (excluding May half-term). **All pupils MUST be available** for their exams during this period.

Pupil's individual timetables will be distributed closer to the time of the examinations.

Please note that Thursday 6th June 2024, p.m. Thursday 13th June 2024, p.m. and all day Wednesday 26th June 2024 is a JCQ designated 'contingency day' in the event of national or local disruption to examinations. Although this date will not show on a pupil's timetable, pupils must be available on these days should an awarding body need to invoke its contingency plan.

The exam date and time shown on a pupil's timetable are set by an awarding body and **cannot be changed**. In the event an exam is missed, **a pupil MAY NOT sit the paper later than others**. If a pupil is unable to attend an exam due to illness, we strongly advise obtaining a medical note to explain their absence. Where a pupil fails to attend for any other reason without prior agreement with the school, we will send the parent/ guardian a bill for the entry fee. This currently ranges from £10.35 per unit to £60.00 for a full qualification.

Additional External Examinations

Please be aware that certain Year 11 pupils will also be involved in examinations In **November 2023, January 2024 and April / March 2024**. Please ensure that your son / daughter are available for these examinations. These examinations follow the same arrangements outlined above.

Should you require any further information, please contact the school.

Yours sincerely

Mr Ransome
Senior Assistant Headteacher

