

Ysgol Bryn Alyn Library

**Welcome to your
School Library...**



**Librarians are
Mrs. Taylor &
Mrs. Perrin**

Library Code of Behaviour

- Pupils should behave sensibly and quietly at all times.
- All pupils are expected to respect other library users and help to make the library a pleasant place to read or study.
- No food or drink is allowed in the library.
- Bags and coats should be put in the storage boxes on entering the library.
- Pupils must ask the librarian before using a computer and before printing.
- Pupils using computers must use them for classwork or homework. Educational games can be played only if there are spare computers on Monday and Fridays.
- When browsing, books should be returned to their correct place or if you can't remember where it belongs, please leave it on the librarian's desk .
- If you want to take a book out, please take it to the librarian's desk so it can be checked out properly. Likewise, when returning a book always take it to the librarian's desk..

Anyone who does not comply with this code may be asked to leave the library,



Library Policy Document 2015

“The library at Ysgol Bryn Alyn aims to be a welcoming, safe and useful environment, where all pupils feel valued and supported. We also aim to maintain an appropriate range of resources that support teaching and learning within the school.”

Year 7

Every Wednesday lunchtime, the library holds a Library Club for Year 7s only. Spaces are limited, so if you would like to come along, please see the librarian.

The library is open everyday during lesson times, morning break and lunchtime.

The library is the ideal place to do your homework because:

- The librarian is always there to help you find the right information.
- The librarian can also help you with research and study skills, which means help with note-taking, finding useful information and sorting things out if you get stuck.
- There are all sorts of resources to use: books, encyclopaedias, dictionaries, atlases, newspapers and of course the Internet.
- You'll be able to do your homework quickly because there's nothing to distract you.
- There are 15 computers for typing up your homework or Internet research.



Using Your Library

When can you use the library?

You can come in during any morning break time.

Only boys can use the library on Monday lunchtimes and only girls on Friday lunchtimes. Computer games can be played on these two days if they are not needed for homework.

Tuesday and Thursday lunchtimes are for quiet reading or homework only. Not computer games.

Wednesday is Year 7 Library Club only.

You can work in the library during afternoon registration as long as you have a permission note from your form teacher.

If you wish to use the library during lesson time, you will need to bring a permission note from your teacher, stating what work you are expected to be doing and when you're due back in class.

Borrowing Books:

Once you have registered your thumbprint, you can borrow two books at a time for a period of 2 weeks.



It's ok to keep a book for longer, just tell the librarian.

Resources available:

There are nearly 8000 books available in the library to help with your homework and to encourage you to read for pleasure.

Fiction Section:

This section contains a wide variety of books all arranged alphabetically by the author's surname. Books from the Young Adult section can only be taken out by Year 10 & 11 pupils. Don't be scared to try something new - ask the librarian or library helpers for advice if you're not sure what to read.

Newspapers and Magazines:

We have 'First News'; a national weekly newspaper just for young people. The library also holds a range of magazines including the *Simpsons*, *Shout*, *Top Gear*, *Flipside* and *Booked*.

Reference Section:

This area contains encyclopaedias, dictionaries, thesauruses, revision guides and other specialist information books. These items are not to be taken out of the library and will normally be used for quick fact-checking, and obtaining basic information about a topic. We also have Guinness World Records in this section too.

Non-fiction Section:

The non-fiction section contains books of general interest, e.g. sport, biographies and of course books which will help with your studies. The library aims to support the school curriculum and you should find plenty of information to help you with your classwork and homework. If you need any help with your research please ask the librarian who will be happy to guide you.

There are 15 computers available in the library, which you can use to access the Internet and to type up homework. Computers can be booked in advance if you need one for homework, just ask the Librarian.